Instructions for Installing the Print Agent and Printing to PaperCut Printers

1. **Access the Print Agent Link:**
   - Visit the following URL: http://10.0.76.44:9163/setup.
   - Ensure you are connected to the campus network via **ethernet** or **WiFi**.
     - *Note: The FHU Guest network will not work for this process.*

2. **Download and Install the Print Agent:**
   - On the device you wish to print from, download the print agent.
   - The agent will automatically detect your device (Windows, Mac, Android, or iOS) and provide the appropriate version for download.

3. **Complete Installation:**
   - Once the download is complete, double-click the setup file to begin the installation process.
   - Click **Next** through the setup prompts.
     - **For Windows Users:** During installation, you will be prompted to enter your **network name** and **password**.
     - **For Mac Users:** After running and completing the installer, you will be asked for a **username** and **password** when printing for the first time.

4. **Enter Login Credentials:**
   - **Username:** Enter your **FHU username** (formatted as **first.last**, without the `@students.fhu.edu`).
   - **Password:** Enter your **FHU password**.

5. **Printing Process:**
   - After installation, you are ready to print.
   - When selecting a printer, choose **Ricoh FHU Papercut** as your printer.
   - Your document will be placed in the print queue.

6. **Print from Campus Printers:**
   - Go to any of the three available printers.
     - Brown-Kopel Building, Second Floor
     - Associates Science Center, Basement
     - Academic Resource Center (Library), First Floor
   - Scan your **FHU ID badge** to release the print job.
   - The first time you scan your badge, you will be asked to enter your **Username and Password**.
   - *Note: You will only need to provide your credentials once.*

You should now be able to print to any PaperCut printer from your device.